

# Mickleham Parish Council

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**DRAFT** Minutes of the MPC Meeting held at 7.30pm on 21 January 2026

<b>Venue</b>	Ranmore Room (St Michael's Church)	
<b>Chair</b>	Will Dennis (WD)	
<b>Councillors Present</b>	Graham Clark (GC) David Ireland (DI) John Lowes (JL)	Gill Wilson (GW)
<b>Clerk</b>	Feena Graham	
<b>Attending</b>	District Cllr Chris Budleigh	
<b>Members of the Community</b>	None	

Item No	
<b>1</b>	<p><b>(1/1/26) Opening Formalities</b></p> <p>All Councillors are required to sign a formal acceptance to receive information by electronic means as per the 2025 Audit review. One MPC Councillor outstanding (EF).</p> <p><b>1.1 Apologies for absence</b> Andrew McNaughton (Hols) Emma Flynn (Work) County Cllr Hazel Watson</p> <p><b>1.2 Declarations of Interest/Requests for Dispensations</b> Graham Clark: Declaration made under Agenda item 4 Planning.</p> <p><b>1.3 Agree the Minutes of the MPC held on 12 November 2025</b> Minutes were approved by all Parish Councillors present. Appendix to the Minutes for Open Forum outstanding and will follow on. Minutes duly signed by the Chair.</p> <p><b>1.4 Chair's Comments</b></p> <ul style="list-style-type: none"> <li>• Precept Note – <b>See 3.3</b></li> <li>• Local Government Reorganisation and Community Reorganisation – <b>See 9.1</b></li> </ul>
<b>2</b>	<p><b>(2/1/26) Open Forum</b></p> <p><b>2.1 Liaison between Surrey Police and Mickleham Parish Council</b> No Police Report was received prior to this meeting.</p> <p>WD has had further exchanges of emails with Inspector Green and has sent him an example of the draught PSPO and copied Mole Valley, (Adria Kinloch, who is working on this issue). Cllr Budleigh stated that there is a meeting in February but papers have not been issued as yet.</p> <p><b>2.2 Public Questions</b> Comments raised by Kirsten Johnston on 21<sup>st</sup> January to Cllr DI:</p> <ul style="list-style-type: none"> <li>• Details of bikers being out in force again, as occurrences on the previous weekend.</li> <li>• Both Kirsten Johnston and Abbie Lewis have filed reports online</li> <li>• Live chat on the website directed them back to the reporting process.</li> <li>• Noises mainly from the Zig Zag traffic coming into Mickleham.</li> <li>• Reporting based on levels of noise from exhausts; two or three motorcyclists were heard going up the Zig Zag Road over a short area, then coming down and repeating this process.</li> </ul>

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	<ul style="list-style-type: none"> <li>• WD reported that Mole Valley are going forward with a PSPO.</li> <li>• Acoustic cameras will not be used unless a very good acoustic camera company can be sourced, and to date this has not been possible.</li> <li>• The original camera company identified by Kirsten Johnston, failed to attend an arranged meeting set up to discuss this further.</li> <li>• AM has been researching into this and will bring details to the next meeting. Provisional details of the cost being around £28,000.</li> <li>• There is no assurance that funds will be available from Mole Valley for this project.</li> <li>• A draft PSPO has been put up on the main council website and WD has sent in comments to reflect proposed improvements to the draft.</li> <li>• Dist. Cllr Budleigh confirmed he would be happy to support the PSPO.</li> <li>• WD to send a copy of his suggested PSPO to Dist. Cllr Budleigh.</li> </ul> <p><b>Action / Will Dennis</b></p> <p>WD has had correspondence with County Cllr Natalie Bramhall, responsible for property assets, which includes the Rykas lease. In summary:</p> <ul style="list-style-type: none"> <li>• SCC assert that Rykas are not in breach of their lease.</li> <li>• SCC do not want to lose money by requiring Rykas to change their opening hours back to the previous times, unless MPC will indemnify them against the loss.</li> <li>• The alcohol licence was granted by Mole Valley and not SCC.</li> <li>• There is a ban on selling alcohol in the lease. However, there is no evidence that alcohol is being sold at Rykas at the moment and therefore Rykas are not in breach of that clause as of now.</li> </ul> <p>WD wrote back and invited Cllr Bramhall to come to this meeting and discuss these issues with MPC, or to send a representative. Unfortunately, neither she nor anyone else from SCC was available to attend tonight.</p>
<b>3</b>	<b>(3/1/2026) Finance &amp; Formalities</b>
	<b>3.1 Approve Accounts for Payment</b>
	Retrospective payment:
	£175.00 - Andrew Clark Grass cutting & strimming in December.
	£312.00 - NJL for Rec mowing in September (2 cuts). Replacement cheque/previous one has not been received.
	New Payments:
	£128.00 - To the Clerk for backpay NALC 2025/2026. Pay Increase approved at September's meeting 3.6.
	£267.55 - Refund to the Clerk for various items. (Dog waste bags/postage/printer consumables.)
	Payments agreed by all Parish Councillors present and two cheques were signed for payment.
	<b>3.2 Agree Bank Reconciliation</b>
	The bank reconciliation up to the 05 January 2026 had been circulated and was approved by all Parish Councillors present and signed by the Chair. The current bank balance after all agreed payments made is: £7479.53

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	<p><b>3.3 Agree Precept 2026-27</b></p> <p>The proposed Precept discussed in November's meeting was finalised after the meeting and sent via email on 16 December 2025, for further comments and approval by all Parish Councillors.</p> <p>To summarise:</p> <ul style="list-style-type: none"><li>• A Precept request of £19,000.00 was approved and was submitted via email to MVDC Finances on 2nd January 2026.</li><li>• The deadline for submission was 6th January 2026.</li><li>• Both grants for the previous year remain the same; £431 and £1,712 (£2,143 in total)</li><li>• The precept plus the grants expected equate to £21142.00 as budgeted for 26/27 and detailed at November's MPC meeting.</li><li>• Precept request was submitted on 2<sup>nd</sup> January and a confirmed email of receipt received from MVDC Finances.</li></ul>
	<p><b>3.4 Hugo Fox / Gov.uk Emails</b></p> <p>All new Emails are ready for set up and migration from the current gmail to gov.uk.</p> <p>WD/GW/DI emails have been set up.</p> <p>Details will be sent to last four Cllrs: GC/AM/JL/EF.</p> <p>New emails to be live and in use by the March 2026 Meeting.</p> <p><b>ACTION / Clerk</b></p>
<b>4</b>	<p><b>(4/1/26) Planning</b></p> <p><b>4.1 Planning Applications Submitted</b> (since the November's MPC meeting) <b>See Planning Appendix - January 2026.</b></p>
	<p>All applications were discussed.</p> <p>No objections were raised at this meeting.</p> <p>GC stated that he would be submitting a planning application for a house to be built on his property and explained his proposal and shared the building plans.</p> <p>GC left the meeting for 5 minutes.</p> <p>Remaining Councillors discussed the matter, while reaching no conclusion, other than that the matter will be formally considered once GC has formally submitted his plans in the normal way.</p>
<b>5</b>	<p><b>(5/1/26) Working Groups</b></p> <p><b>5.1 Norbury Park</b></p> <p><b>5.1.1 Forum Meeting</b></p> <ul style="list-style-type: none"><li>• Nothing to report from the last meeting.</li><li>• JL reported that Mark Frost had applied to have the footpath, as discussed at previous PC meetings, to be enclosed, thus separating his grazing land from the public walking area, in his fight against neospora; and this has been approved by SCC.</li><li>• WD confirmed that the MPC did support the application and details had been forwarded via County Cllr Hazel Watson at November's MPC meeting.</li></ul> <p><b>5.1.2 Tenancy Updates</b></p> <ul style="list-style-type: none"><li>• Update from Clerk: A letter of thanks was received from Helen Wood, thanking the MPC for the help and advice with their tenancy issue. (Letter was read out.) The actual sale process is still to be completed.</li><li>• No further updates on the other two tenants. No notice to leave has yet been issued to them.</li></ul>

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<b>6</b>	<p><b>(6/1/26) Parish Council Maintenance</b></p> <p><b>6.1 Memorial Bench.</b></p> <ul style="list-style-type: none"><li>• MPC agreed to fund, jointly with Mari Ottridge, a memorial item for David Ottridge.</li><li>• The Clerk ran through the quotes received for a bench; there are a number of other suppliers to look at.</li><li>• Costs for the delivery, the base platform and fixing will also need to be considered in the overall cost.</li><li>• Final quotes will be sent to Councillors to agree.</li><li>• An actual site for the bench is to be agreed, after the purchase, with Mari Ottridge and the MPC.</li></ul> <p><b>ACTION / Clerk</b></p> <p>An existing bench in the Rec area needs repair and attention. DI to contact the family and report back.</p> <p><b>ACTION / David Ireland</b></p>
<b>7</b>	<p><b>(7/01/26) Traffic &amp; Parking &amp; Noise - Updates</b></p> <p><b>7.1 Speedwatch Group Update</b></p> <p>Angela Ireland had forwarded details of the group's activity since November's MPC meeting.</p> <ul style="list-style-type: none"><li>• Due to the weather being either very cold or very wet, the group have taken a well-earned rest.</li><li>• Unfortunately, the noisy motorbikes and speeding vehicles continue to be an issue.</li><li>• Francesca Simpson has completed both the online training and the roadside training and the group now consists of ten volunteers.</li></ul> <p>WD thanked the Speedwatch Group for their continued support.</p> <p><b>7.2 Swanworth Lane</b></p> <p>DI reported the hedging around the Running Horses Pub has been trimmed, but this has not resolved the issue, which is the height of the corner hedge, which still blocks the view to the right when driving out of Swanworth Lane into Old London Road. Members remained concerned about a consequential traffic accident.</p> <p><b>7.3 Rykas</b> <b>Covered in 2.1/2.2</b></p>
<b>8</b>	<p><b>(8/01/2026) SALC Annual General Meeting</b></p> <p>DI summarised events from the AGM attended remotely on 13 November 2025, which focussed in on local government reorganisation.</p>
<b>9</b>	<p><b>(9/01/26) Urgent Items Received by The Chair</b></p> <p><b>9.1 Local Government Reorganisation (LGR)</b></p> <p>WD gave a short presentation on the background and future changes involved with the LGR. Discussions were held by those present.</p> <ul style="list-style-type: none"><li>• A summary will be available separately, and be posted on the MPC website, and submitted for the February's edition of the Mickleham Magazine.</li><li>• Mickleham residents will get a note detailing no change to the existing parish council, and Westhumble residents will get details of a consultation to establish a parish council.</li></ul>

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	Members discussed both the SALC general meeting and WD's presentation.  Late correspondence received from Jo Brown an hour before the meeting, will be followed up and the next meeting. <b>ACTION / Will Dennis</b>
<b>10</b>	<b>(10/01/26) Next Meeting</b>
	<ul style="list-style-type: none"><li>Wednesday 11 March 2026</li></ul>
	<b>10.1 Speaker for the Annual Parish Meeting – May 2026</b> All PC Councillors asked for suggestions of a possible speaker for the APM. <b>ACTION / All Parish Councillors</b>

**Chair WD thanked everyone for attending.  
The meeting closed at 8.56pm**

Signed as a true record of the meeting, and approved at the Full Parish Council Meeting on:  
Wednesday 11 March 2026.

**Signed:** .....

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